

**TAMILNADU GENERATION & DISTRIBUTION CORPORATION LTD.**  
**Administrative Branch**

From  
Er. A.V. RAVI, M.E., M.I.E.,  
Chief Engineer/ Personnel,  
144, Anna Salai,  
Chennai - 600 002.

To  
The Superintending Engineers  
Chennai EDC/Central  
Chennai EDC/North  
Erode EDC  
Kancheepuram EDC.

Letter No.039835/423/G.14/G.142/2017-1, Dated : 12.05.2017.

Sir,

Sub : Establishment - Class III Service - Internal Selection to the post of Assistant Draughtsman - Allotment orders - Issued.

Ref : SPO/Rect. U.O.Note.No.060566/420/G57/G571/2016, dt. 12.05.2017.

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The employees mentioned in the Annexure are provisionally selected for appointment as Assistant Draughtsman in the time scale of pay of Rs.5400-20200+2200 Grade Pay with usual allowances admissible as per rules, subject to protection of loss of pay, if any, by grant of personal pay as per B.P. Ms.(FB) No.95 (Sectt. Branch), dated 20.11.1985 by Internal Selection and allotted to the circles noted against each.

2) I request you to issue orders of appointment as Assistant Draughtsman to the employee concerned as mentioned in the Annexure and the following conditions may be incorporated in the appointment order that : -

i) the employees shall produce a certificate of physical fitness obtained from a Medical Officer not lower in rank than that of a Civil Assistant Surgeon.

ii) the employee should join duty within 15 days from the date of relief from the post now held by him failing which it will be construed that he is not interested to accept the appointment and further action will be taken to cancel his appointment order.

iii) the employee may be informed that no representation for change of posting or extension of time to join duty will be entertained.

iv) the employee concerned should give an undertaking in writing to the effect that he will relinquish his rights for further promotion in the post now held by him.

v) The employee who do not possess the adequate knowledge in Tamil should pass second language test as per the rules.

vi) The employee should produce the following original certificates along with a Xerox copy in each for verification at the time of joining duty.

a) Evidence for date of birth (i.e SSLC book or Transfer Certificate).

b) Community Certificate.

c) Craftsmanship Certificate in the trades of Draughtsman (Civil) and Draughtsman (Mechanical).

And

An undertaking to the effect that he will agree for fixation of pay as per orders in B.P.Ms (FB) No.95 (Secretariat Branch) dated 20.11.1985 as amended by way of clarification from time to time.

3) I am to informed that if any selected employees is facing D.P./Undergoing punishment, the appointment order need not be served to them and allotment order may be returned to this office for cancellation.

4) The Officers concerned may be requested to verify the above certificates and to affix the attested copy of the above evidences in the Service Book of the concerned employee.

5) The date of relief/joining of the individuals may be reported to this office without fail and the appointment order shall be issued to the selected employees and obtain the genuineness certificates.

Encl :- One Annexure

Yours faithfully,

Sd/-\*\*\* dt.12.05.2017

(S.ESWARI)

ASST. PERSONNEL OFFICER/Mech. & Civil  
for CHIEF ENGINEER PERSONNEL

Copy to the Chief Engineer/Distribution/Chennai Region/North & South.

Copy to the Chief Engineer/Distribution/Erode Region.

Copy to the Personnel Officer/Recruitment (G.57 Sec.)/ Adm.Branch/

Chennai-2.

Copy to Stock file.